

NOTE: This is the second and updated version of the squash club constitution. The original constitution set in 1975 was updated in 2024 and accepted through a special motion at the annual general meeting on October 3, 2024

CRUSADERS SQUASH CLUB CONSTITUTION (2024 version)

1 NAME

The squash section shall be constituted under the auspices of the PE Crusaders Ground Governing Committee and shall be known as the CRUSADERS SQUASH CLUB.

2 OBJECTS

The objects of the squash section are:

- a. to foster and encourage the playing of the game of squash within the framework of the club.
- b. to participate in league matches and to organise tournaments, competitions and other matches.
- c. to teach or improve the standard of the game of squash by whatever means available.

3 RULES

The section shall be affiliated to and shall play under the rules of the Eastern Province Squash Union. The constitution and by-laws shall at all times, however, be subordinate to the rules and regulations of the Ground Governing Committee as may be amended and varied from time to time.

4 MEMBERSHIP

a. Membership of the squash section shall be classified as follows:

1. Senior: with full voting powers
2. junior, for members under the age of 18 on December 31 who will have no voting powers and whose privileges are regulated by the squash committee.
3. students, who shall have no voting powers.

b. Candidates for membership of the section shall complete a membership application form, which will be forwarded to the committee for approval. Candidates for membership shall ideally be endorsed by at least one existing member of the squash club, as indicated on the membership

application form. If not, the committee can use their discretion. Final approvals are made by the squash committee.

5 SUBSCRIPTION

a. annual subscription shall become due and payable on January 1 to the treasurer of the CRUSADERS SQUASH CLUB, such funds being used to maintain, improve or otherwise finance the facilities provided for members.

b. the annual subscription shall be fixed and subject to alteration from time to time by the squash committee.

c. temporary members: the qualification for country membership is that the member must reside more than 50km from the club.

d. any member wishing to resign shall give notice to the secretary and will be liable for any outstanding subscriptions to the end of the year in which such member resigns.

e. any member joining on or after June 1 shall be liable for the annual subscription on a pro-rata basis until the end of the year.

6 COMMITTEE

a. Committee to comprise: president, chairperson, treasurer, secretary and a minimum of four ordinary members.

b. the officers of the committee of the section shall be elected at the annual general meeting and any vacancies must be filled by the committee. All committee members shall hold office until the next annual general meeting.

c. the committee shall meet from time to time as may be necessary to conduct the affairs of the section.

d. three members of the committee shall form a quorum.

e. the chairperson shall have a deliberative and a casting vote.

f. a member of the committee who is absent from three (3) consecutive meetings without having been granted leave of absence by the committee shall automatically vacate his or her seat.

7 POWERS OF THE SQUASH SECTION COMMITTEE

a. to call a special general meeting

- b. to introduce, vary or rescind a by-law, which change shall be placed on the squash section notice-board.
- c. to appoint sub-committees and define their duties.
- d. to appoint delegate/s to the EP Squash Union from the committee.
- e. to appoint a delegate to the Ground Governing Committee.
- f. to suspend any member who infringes the constitution or by-laws.
- g. to deal with any urgent matter by means of a Special Committee, consisting of two (2) officers and one (1) other member of the committee, and to submit a full report on the action taken for confirmation at the next committee meeting.
- h. to manage the affairs of the squash section generally.
- i. To appoint a club manager/administrator and treasurer as paid positions when deemed necessary and appropriate. Such appointments are subject to a signed contractual agreement between the club (represented by the committee) and the respective appointee.

8 FINANCE

- a. the treasurer shall keep an account of all money received and expended and shall submit a statement at each and every committee meeting.
The treasurer shall balance the accounts when called upon to do so by the committee and also annually for presentation to the squash section.
- b. the funds of the section shall at all times be invested at reputable financial institutions only in the name of the section.
- c. All financial transactions of (exceeding R500) shall be approved by two (2) of the following: secretary, treasurer and chairman/woman

9 SELECTION COMMITTEE

- a. there shall be separate selection committees for men and ladies. The members of these committees will be appointed by the elected general committee.
- b. the selection committee shall be responsible for the selection of all teams to represent the club, for the seeding and handicapping of players for club tournaments and championships, and for the election of team captains.
- c. a convenor shall be elected at the first meeting of each selection committee.

10 ANNUAL GENERAL MEETING

The annual general meeting shall be held in October of each year, prior to the annual general meeting of the club's governing provincial body and at least ten (10) days' notice of the day and hour of the meeting shall be given to members by email or other forms of digital communication. Notice of any motion to be proposed at the annual general meeting, duly signed by the proposer and seconder, shall be lodged with the secretary at least seven (7) days before the date fixed for such meeting.

The agenda shall be drawn up as follows:

- 1 Notice of meeting
- 2 Apologies
- 3 Minutes of previous annual general meeting
- 4 Matters arising
- 5 Chairman's report
- 6 Treasurer's report
- 7 Election of office-bearers:

- a. Chairperson
- b. Vice-chairperson
- c. Secretary
- d. Treasurer
- e. A minimum of four committee members

- 8 Duly proposed motions
- 9 General

11 SPECIAL GENERAL MEETINGS

Special General Meetings may be convened on ten (10) days' notice whenever the committee consider it necessary or upon written request signed by no less than ten (10) members of the squash section. No business shall be transacted other than specified in the notice convening the meeting.

12 QUORUMS AT ANNUAL GENERAL MEETING (AGM)

A quorum for a general meeting shall be ten (10) members of the squash section personally present. If no quorum be present on that date and at the prescribed time, the meeting shall be adjourned for one week, same place and time. Notice of the adjourned meeting shall be given to all members and at any such meeting, the members present fifteen (15) minutes after the prescribed time shall constitute a quorum.

13 DRESS

- a. the colours and official badge shall be as laid down by the committee and approved by the PE Crusaders Sports Club.

b. Playing attire shall be in line with that laid down by the national squash body, with the correct playing shoes (or as may be approved by the committee from time to time).

c. the approved club playing shirt will be worn at all times when representing the club during league.

14 RULES OF PLAY

a. the duration of the playing periods and the booking venue shall be as laid down in the by-laws of the section.

b. arranged matches may be played at those times laid down by the committee from time to time.

d. all complaints are to be in writing and handed to the secretary within 48 hours of the incident, or, in his or her absence, to a committee member so that discussion of the complaint and a decision may take place within seven days of the incident. All parties must be informed of the decision.

e. Members are permitted to invite visitors to make use of the courts provided they accompany such visitors, except during the peak hours of 4.45 to 7pm.

Visitors shall be restricted to using the courts not more than twice per month.

15 AMENDMENTS

Amendments to the constitution shall not be permitted except on a two-thirds majority of those present at a duly constituted general meeting, convened for the purpose upon ten (10) days written notice, any alterations or rescissions to be subject to the approval of the Ground Governing Committee.

16 HONORARY LIFE MEMBERS

a. The committee has the power to vote in a member as an honorary life member of the Squash Section provided he or she has served a minimum of 10 years in any capacity on the squash committee and has, in the opinion of the committee, contributed substantially to the success of the Squash Section.

b. Any senior club member may propose someone as an honorary life member, but must provide a detailed resume of the nominee's contribution to the Squash Section, specifically including dates of service.

c. The appointment must be approved by a simple majority of the full committee.

d. An honorary life member has squash section fees paid, but must pay the SA levy and the main club portion.

ends

